

Business Transaction Privacy Notice

Effective Date: April 24, 2018

This Privacy Notice applies to personal data about you that we collect, use and otherwise process in connection with your relationship with us as client.

By “personal data” we mean information about you which could identify you directly or indirectly such as your name and contact details.

What We Collect and What We Use It for

The types of personal data about you we may collect, store and use are set out in the table below and in each case we have specified what we use it for and our ‘lawful basis’ for processing it.

Category of personal data

- Name, business address and business contact details (including business telephone number and business email address)
- Job title and company name
- Identity of executives (including date of birth) or company beneficial owners

What we use this data for

- Client management purpose (e.g., managing and processing your account, execution of contract, billing, financing, lease application, credit review, etc.)
- Marketing
- Know your Customer purpose
- Clear a high risk name match
- Risk monitoring

Lawful basis

- Performance of the contract we have entered into with you
- Comply with a legal obligation

If you do not provide us with certain information when requested, we will not be able to perform the contract we have entered into with you, or we may be prevented from complying with our legal obligations.

Disclosure and Transfer of Personal Data

We may share your personal data where this is required by law, where it is necessary to perform our contract with you, or where we have another legitimate interest in doing so.

In order to process personal data for the purposes described in this Data Protection Notice such personal data, as is necessary, may be disclosed, to any of the following:

- Personnel of any sub-processors used for the above mentioned purposes such as law firms.

Personal data may be disclosed to other companies within the Group and third parties outside the Group (as well as their respective employees and contractors) for the purposes specified in this Privacy Notice. The recipients of your personal data include, for example, third parties who perform services on our behalf, based on our instructions, such as data storage providers.

Your Rights

It is important that the personal data we hold about you is accurate and current. Please let us know if your personal data changes during your relationship with us.

You have rights as an individual which you can exercise in relation to the information we hold about you under certain circumstances. These rights are to:

- Request access to your personal data (commonly known as a “data subject access request”) and request certain information in relation to its processing;
- Request rectification of your personal data;
- Request the erasure of your personal data;
- Request the restriction of processing of your personal data;
- Object to the processing of your personal data (notably in case of direct marketing);
- Request the transfer of your personal data to another party.

If you want to exercise one of these rights please contact us at the following email address: admin@Aurous Financial.com

Fees

You will not usually have to pay a fee to access your personal data (or to exercise any of the other rights). However, we may charge a reasonable fee if your request for access is clearly unfounded or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

What we may need from you

We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This is another appropriate security measure to ensure that personal data is not disclosed to any person who has no right to receive it.

Updates To Our Privacy Notice

This Privacy Notice may be updated periodically and without prior notice to you to reflect changes in our personal data practices. We will post a prominent notice on our website to notify you of any significant changes to our Privacy Notice and indicate at the top of the Privacy Notice when it was most recently updated.

How To Contact Us

If you have any queries or complaints arising from this Privacy Notice or if you would like us to update any personal data that we have about you or your preferences, please write to the following address: admin@aurousfinancial.com